



BOARD OF TRUSTEE MEETING AGENDA  
NOYES BUILDING • EPHRAIM, UTAH  
FRIDAY, JUNE 17, 2016

**10:30 – 10:45 AM COMMITTEE OF THE WHOLE**

Location: Founders Hall

1. Welcome ..... Theresa Alder, Chair of the Board
2. Oath of Office ..... Morris Haggerty, Assistant Attorney General

**ACTION:**

1. Minutes from the Previous Meeting (Tab N) ..... Chair Alder

**10:45 – 11:30 AM MEETINGS OF THE BOARD COMMITTEES**

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Trustee Michael McLean, Chair

Location: Lorenzo and Erastus Snow Conference Room

1. Associate of Applied Science – Machine Tool Technology (Tab O) ..... Steve Hood, Academic Affairs Vice President
2. Foundations GE Course.....Vice President Hood
3. Math and Concurrent Enrollment Offerings.....Vice President Hood
4. Curriculum Development and Completion Grants.....Vice President Hood
5. Student Success Update..... Craig Mathie, Student Affairs Vice President

**FINANCE AND FACILITIES COMMITTEE**

Trustee Doug Barton, Chair

Location: Centennial Room

1. Investment Report (Tab P).....Jake Dettinger, Finance & Admin Services Vice President
2. Account Write-Offs (Tab Q).....Vice President Dettinger
3. Internal Audit Charter (Tab R).....Wayne Bushman, Internal Auditor
4. ACL Announcement (Tab S)..... Mr. Bushman
5. 2016 Interim Audit Schedule (Tab T) ..... Mr. Bushman
6. Final Audit Reports (Tab U) ..... Mr. Bushman
  - a. Presidential Travel Audit
  - b. Polynesian Club Audit

**11:30 AM – 12:15 PM LUNCH AND COLLEGE HIGHLIGHT: HUNTSMAN LIBRARY & MORMON HERITAGE INSTITUTE**

Location: Founders Hall

**12:15 – 2:30 PM COMMITTEE OF THE WHOLE**

Location: Founders Hall

**ACTION:**

1. Report from the Finance and Facilities Committee ..... Doug Barton, Committee Chair
  - a. Investment Report
  - b. Account Write-Offs
  - c. Internal Audit Charter
2. Report from the Academic and Student Affairs Committee ..... Michael McLean, Committee Chair
  - a. R401: Associate of Applied Science – Machine Tool Technology
3. FY17 Budget (Booklet Included) ..... Vice President Dettinger
4. Early Retirement Policy (Tab V) ..... Vice President Dettinger
5. Scholarship Policy (Tab W) ..... Vice President Dettinger

**INFORMATION:**

1. Open Meetings Training (Tab XYZ) ..... Mr. Haggerty
2. Report from the Alumni Association ..... Emilee Kuchenmeister, Association President
3. Report from the Student Body Association ..... Schyler Bradley, Student Body Vice President
4. Report from the Chair ..... Chair Alder
5. Report from the President ..... Gary Carlston, President

**2:30 – 3:00 PM EXECUTIVE SESSION**

Location: Lorenzo and Erastus Snow Conference Room

**3:00 – 3:15 PM COMMITTEE OF THE WHOLE**

Location: Founders Hall

**ACTION:**

1. Consider Real Estate Transactions ..... President Carlston

**CALENDAR ITEMS:**

July 14-15 Training in Cedar City  
August 24 Fall Semester Begins  
August 26 Board Meeting in Ephraim  
October 28 Board Meeting in Richfield

